

4th Asia Pro Bono Conference and Legal Ethics Forum Session

Presentation Plan Template

Name of Session: Meeting clients and trusting a lawyer

Session Description/Aim:

This is an interactive and practical skill building session which will explore the basic skills needed by a legal practitioner to develop a client's trust and respect. It will address these issues in the context of a lawyer's ethical obligations and the higher standards expected of members of the legal profession.

Total Session Minutes: (60 min)

Facilitator:

Facilitator Jake Stevens, (Avocats Sans Frontières 'ASF' jake.stevens64@gmail.com)

Co-Presenters:

1. Craig Martin, (DLA Piper/New Perimeter) Craig.Martin@dlapiper.com
2. Jake Stevens, (Avocats Sans Frontières 'ASF') jake.stevens64@gmail.com
3. Helen Yandell, (BABSEA CLE) hlyandell@gmail.com

Session Plan:

Activity Step	Activity Description	Time (Min)	Presenters	Materials Needed
1	Introduce session and speakers	5	All	
2.	Client interview – divide all participants into pairs and ask them to sit back to back. One of the pair is the client and the other the lawyer. The client must tell the lawyer why s/he has come to see the lawyer for the initial interview(4-5minutes only). The pair turn to face each other and the lawyer relays the story to the client to see how well they understood it. Brainstorm the important aspects of an initial interview	10	Helen	
3.	In large group format, participants are asked to brainstorm ethical responsibilities which are	5	Craig	

	relevant to the first meeting between a lawyer and prospective client			
3	Small groups: discuss what must happen in meetings to meet ethical responsibilities. Write list on flipboard paper	10	Helen	Flipboard paper, tape, marker
4	Same small groups: hand out hypotheticals. Have groups discuss Are you competent? How define competent? Can you become competent? Report back by small groups.	15	Jake	handouts
5	Follow up: if, when, how must disclose competence/experience to client. Role play between two participants	10	Craig	Handouts to role play actors
6	Question and answer and open discussion	5		
Total Time:		60		